

PRIORY SCHOOL

Child Protection Policy

1. This policy is compliant with the Statutory Guidance *Safeguarding Children and Safer Recruitment in Education 2007* and is addressed to all members of staff and volunteers, is available to parents on request and is published on the School website. It applies wherever staff or volunteers are working with pupils even where this is away from the School, for example at games or on an educational visit.

2. The welfare of our pupils and students will always be our central concern informed by the School's overriding ethic of valuing each child for him/herself alone, based on the Christian view of every person as a son or daughter of God, and so of unique and irreplaceable value, born for a purpose and a destiny that is his or hers alone; and by all relevant legal requirements in force at the time. Pupils are actively encouraged to raise personal and general concerns with members of staff, their form teacher, their subject teacher and the Principal.

There are form periods every week for this purpose, and also at the end of each day the form teacher sees his/her class before the school ends.

3A. A series of interlocking meetings each week exists to ensure good and swift communication and pay particular attention to the welfare and well-being of individual pupils:

- each Tuesday lunchtime the executive management comprising Heads of Schools and the Principal meets
- each Tuesday afternoon when school ends there is a full staff meeting where issues related to pupils and staff are raised
- each Wednesday morning there is a House meeting of the four houses which cross forms and years and give a forum for individual pupil expression
- each Wednesday lunchtime there is a meeting between Junior School staff and the Principal to review matters arising from the Junior School (5-11 years)
- each Thursday there is a weekly meetings between prefects and senior staff to allow for good communication over matters as seen by pupils

This regular cycle of communication puts checks and balances in place to ensure any matter of concern does not go unseen, unheard or unremarked.

3B. There are distinct Heads of Junior School, Senior School and Sixth Form.

This allows various levels of both observation and communication. Each pupil will be known by his/her form teacher, subject teacher, Head of School and Principal, and House Captain. This gives a variety of channels to assist full and swift communication in case of concerns. Both the Principal & School Administrator who is also the primary First Aid Officer are non-teaching staff to ensure they are available at every point for pupil, staff or parent concerns. Parents are actively encouraged to call in on the school and also to use telephonic and e-mail contact. Communication is essential to ensure the safety and well-being of pupils, and all these procedures are in place to aid and support this vital function of immediate accessible communication without which no proper invigilation can take place.

These changes were instituted when the school came into its current ownership in March 2009 and the impact of this can be assessed in the OFSTED report of May 2009, only a few weeks after the change of ownership, as follows:

“Most pupils are really positive about the relationships they have with the staff and with each other; younger pupils say that the school is like a big family. Pupils are supportive of each other and positive about the recent changes made in school. As a result they say they enjoy their education much more. This is reflected in their behaviour and attendance, which are good. Pupils make a positive contribution to the school community by acting as unofficial mentors. The new proprietor has introduced the system of Head Girl, Head Boy and prefects and pupils are pleased with the increasing opportunities for the 'student voice' to be heard.”

4. Priory School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The School takes all proper measures to:

- ensure that we practise safer recruitment in checking the suitability of staff and volunteers to work with children and young people in accordance with the regulations and guidance given in *Safeguarding Children and Safer Recruitment in Education* and the Education (Independent School Standards) (England) Regulations 2003 as amended
- ensure that where the School ceases to use the services of any person (whether employed, contracted, a volunteer or student) because that person was considered unsuitable to work with children, a prompt and detailed report is made to the Independent Safeguarding Authority within one month of the person leaving the School (ISA) and full co-operation is extended to the ISA.
- ensure that where staff from another organisation are working with our pupils on another site, we have received assurances that appropriate child protection checks and procedures apply to those staff
- protect each pupil from any form of abuse, whether from an adult or another pupil, in particular any form of bullying be it verbal, physical, emotional, psychological or by use of communication devices or via the internet (see also Discipline & Anti-Bullying Policy) and ensure any allegation, disclosure or report is immediately dealt with by the appropriate safeguarding or disciplinary procedure
- be alert to signs of abuse both in the School and from outside
- deal appropriately with every suspicion or disclosure of abuse
- design and operate procedures which promote this policy
- also design and operate procedures which, so far as possible, ensure that teachers and others who are innocent are not prejudiced by false allegations
- support children who have been abused in accordance with his/her agreed child protection plan
- be alert to the medical needs of children with medical conditions
- operate robust and sensible health & safety procedures and sound first aid procedures with appropriately trained staff
- take all practicable steps to ensure that School premises are as secure as

circumstances permit and have clear policy and practice as to doors being locked, access to keys, hours of access and records of visitors

- operate clear and supportive policies on drugs, alcohol and substance misuse in conjunction with the local police, welfare and medical services, including a “zero-tolerance” policy on smoking, or use of drugs or alcohol and ensure such policies are known to pupils, staff and parents and published on the school’s website which is constantly referred to in communications and widely advertised

- consider and develop procedures to deal with any other safeguarding issues which may be specific to individual children in our School or in our local area
- have regard to guidance issued by the Secretary of State for Children, Schools and Families (**DCSF**) in accordance with section 157 of the Education Act 2002 and associated regulations including the Education (Independent School Standards) (England) Regulations 2003 as amended.

5. Every disclosure or suspicion of abuse from within or outside the School will be initially considered by the Designated Staff Member and if considered appropriate will be referred to an external agency such as the Local Safeguarding Children's Board of the Directorate for Children & Young People of the Isle of Wight Council, the Local Authority (**LSCB**), The Educational Welfare officers (**EWO**), the Child Protection Unit of the police (**CPU**) or the NSPCC. In each case, the matter should be referred to the Local Authority Child Protection officer Lisa Lewis 01983 525790 to whom any referral will be made.

6. The Designated Teachers for Child Protection – Role and Responsibilities

The School has appointed a senior member of staff with the necessary status and authority, to be called the **Designated Staff Member**, to be responsible for matters relating to child protection and welfare. A further **Designated Junior Staff Member** has been appointed to carry out the same for the Junior School. The main responsibilities of the Designated Staff are:

- To be the first point of contact for parents, pupils, teaching and non-teaching staff and external agencies in all matters of child protection.
- To be fully conversant with and to follow the local interagency procedures as agreed through the Local Safeguarding Children Board (LSCB) and this Child Protection Policy and procedures.
- To be available to all staff of the School community for consultation on child protection issues.
- To co-ordinate the child protection procedures in the School
- To maintain an ongoing training programme for all School employees
- To monitor the keeping, confidentiality and storage of records in relation to child protection and ensure that they are kept away from pupil school files
- To liaise with the child protection officer appointed by the LSCB and the CPU (Child Protection Unit of Police)
- To ensure that appropriate action is taken in the School and that procedures are followed in actual or suspected cases of child abuse
- To contact the Child Protection Co-ordinator or the Education Welfare officer (Child protection) to seek advice on concerns brought by staff. To also check whether or not the family involved is known to the LSCB
- To monitor records of pupils in the School on the Child Protection Register (CPR) to ensure that this is maintained and updated as notification is received.
- To liaise with other professionals to ensure that children on the CPR are monitored
- Where appropriate, to take part in the child protection conferences or reviews. In the case of non-attendance to ensure that a key member of staff attends, usually the Designated Junior Staff. Where this is

not possible to provide a written report to the conference from the School.
(It is acknowledged that this should occur rarely as the involvement of School staff is vital given the close involvement with the child.)

- To inform the LCSB Child Protection Co-ordinator in writing when a child on the CPR moves to another School and to inform the new School of the child's status on the CPR.
- In consultation with the Designated Junior Staff and the Executive Management to monitor staff development and training needs with regard to child protection issues and to provide training as appropriate
- To ensure that training is current and relevant (please see further paragraphs 9 and 15 below) and provided by recognized agencies or personnel (this would normally be as supplied by the Local Authority)
- To ensure that the curriculum offers opportunities for raising student awareness of child protection issues and developing strategies for ensuring their own protection, without causing undue alarm, in an age-appropriate format
- To review the School's Policy on Child Protection with the Executive Management and other Senior Staff Leadership Team on an annual basis.

In the absence of the Designated Senior Staff Member, the Designated Junior Staff must take responsibility for child protection issues within the School. In normal circumstances the Designated Staff Member and Designated Junior Staff Member will work as a team, undertake necessary training courses as described in paragraph 9 below, and work closely on all issues related to Child protection.

7. The Designated Staff Member is **Mr Edmund Matyjaszek, Principal**. The Designated Junior Staff Member is **Mrs Marie Bartlett, Head of Junior School**, both members of the Executive Management of the School.

These Designated Staff may be contacted on the school number 01983 861222. They may and should be approached without appointment at any time if there is any matter of concern relating to Child Protection, Child Welfare, or Safeguarding Issues and any suspicion, belief and/or evidence of abuse of whatever kind.

This takes priority over all other aspects of school activity as the welfare of the pupils and staff is the first and paramount responsibility of the school management.

These appointments may be added to as thought necessary with the expansion of the school and the addition of a Sixth Form in Autumn 2010.

8. If one of the Designated Staff is unavailable or is him/herself the subject of an allegation or disclosure of abuse, his/her duties will be carried out by the other Designated Staff Member who has received appropriate training.

If neither of these Designated Staff is available or are both the subject of an allegation of abuse, the other Senior Staff on the Executive Management are to be informed and consulted without consulting the Designated Staff first. These are Mrs Glynis Bates, Head of Senior School, and Mr Tony Adlam, Head-Elect of Sixth Form and Mr Robert Bartlett, School Administrator.

If any pupil or child or member of staff feels unable to approach any of the above for good reason, then he or she should contact the Local Safeguarding Children's Board Child Protection Co-ordinator or the CPU of the Police – contact details are in para 31 below.

These independent contact details are to be published on the school website and posted in both the First Aid Room, in the School Office and on the main school notice board in full public view at all times.

9. The Designated Staff Members will have undertaken basic child protection training and training in inter-agency working and will attend refresher training at two yearly intervals. The training to be undertaken shall be of standard approved by the LSCB.

Child Abuse: Categories and Definitions

10. Possible signs of abuse include (but are not limited to):

- the pupil says s/he has been abused or asks a question which gives rise to that inference
- there is no reasonable or consistent explanation for a pupil's injury; the injury is unusual in kind or location; there have been a number of injuries; there is a pattern to the injuries
- the pupil's behaviour stands out from the group as either being extreme model behaviour or extremely challenging behaviour; or there is a sudden change in the pupil's behaviour not explicable by known factors
- the pupil asks to drop subjects with a particular teacher or with a particular class or group and seems reluctant to discuss the reasons
- the pupil's development is delayed for reasons not clear or obvious;
- the pupil loses or gains weight or their energy level changes for no apparent reason
- the pupil appears neglected, e.g. dirty, hungry, inadequately clothed;
- the pupil is reluctant to go home, or has been openly rejected by his/her parents or carers or shows excessive anxiety or fear at encountering parents or carers

11. Physical Abuse

This can include, for example, non-accidental cuts, bruises, wounds, burns fractures, bites, deliberate poisoning, attempted drowning, attempted smothering and fabricated or induced illness.

Possible signs of Physical Abuse

- Unexplained injury or refusal to explain or discuss them
- Cigarette burns
- Long bruises (possibly made by a belt), weals or other visible marks
- Teeth marks
- Fingertip/nail/slap marks or bruises
- History of bruises/injuries with inconsistent explanations
- Bilateral black eyes
- Self destructive comments, possibly repeated, or tendencies
- Marked aggression towards others
- Untreated injuries
- Fear of medical treatment
- Unexplained or unaccounted for patterns of absence (to avoid exposure of injury or due to parental retention)

12. Emotional Abuse

This category deals with the persistent or severe emotional ill treatment of a child, which has a severe adverse effect upon the behaviour and emotional development of that child. Its diagnosis will require medical, psychological, psychiatric, social and educational assessment.

It is accepted that all abuse involves emotional abuse but this category supersedes only when it is the main or the sole form of abuse.

Possible signs of Emotional Abuse:

- The child is developmentally delayed
- Inappropriateness of social responses
- Self mutilation
- Extreme passivity or aggression
- Truancy from School or running away from home
- Drug or Solvent abuse (either in the child or in its principle carer/s)
- Excessive fear of situations of people
- Social Isolation
- Depression
- Pressure (possibly when carers are unstable emotionally or behaviourally)

13. Sexual Abuse

Sexual Abuse is defined as the involvement of dependent (legally under 18), developmentally immature children and adolescents in sexual activities they do not truly comprehend, to which they are unable to give informed consent.

The key elements in any definition of sexual abuse are:

- The betrayal of trust and responsibility.
- Abuse of power for the purpose of the sexual gratification of the abuser.
- The inability of the child to consent.

Possible signs of sexual abuse:

- Depression, suicidal tendencies, self-harming
- Anorexic or bulimic symptoms
- Acting in a sexually inappropriate manner towards adults/peers and/or
 - sexual display or manifest seeking attention in a sexual manner
- Unexplained pregnancies
- Truancy/running away from home
- Seeking guidance for a “friend with a problem of abuse”
- Sexually abusing a younger child/sibling
- Sudden changes in school or work habits
- Fear of people
- Abnormal precociousness or aggression
- Chronic medical problems (stomach pains/headaches)
- Withdrawn, isolated, excessively isolated
- Genital/abdominal or anal injury or pain

14. Neglect

- This is the persistent or severe neglect of a child, which results in serious impairment of that

child's health or behaviour.

This may be exposure to danger or by repeated failure to attend to the physical needs and developmental needs of a child.

The non-organic failure of a child to thrive may result from neglect of a child but will always require medical diagnosis by appropriate exclusion of organic causes.

Possible signs of neglect:

Failure to thrive (looks thin emaciated, unwell, below average height, weight, lacking usual energy, excessively tired)

Unusually hungry

Has regular accidents especially burns

Poor personal hygiene

Avoidance of School medicals

Tiredness

Reluctance to go home

Poor social relationships

Frequent lateness/non-attendance

Inappropriate clothing.

15. Duties of proprietor, employees, parents/volunteers

Every employee and staff member of the School as well as every volunteer who assists the School is under a general legal duty:

a) to protect children from abuse

b) to be aware of the School's practice and policies on Child Protection and to follow them

c) to know how to access and implement the procedures, independently if necessary

d) in dealing with a child protection issue to remain as objective as possible. Never assume that you "know" which categories of children are at risk

e) to keep a record of any significant allegation, disclosure, conversation or event.

Information should be recorded verbatim, if possible. Do not prompt, lead or suggest information to the child

f) to refer to the Designated Staff Member (or in his absence, the Designated Junior Staff Member) immediately

g) in the case of allegations brought against a colleague to refer the incident to the Designated Staff Member who will then refer this to the Principal if not already informed immediately (please see para 26 below on Staff Allegations)

h) to undertake appropriate training including refresher training within three-yearly intervals. The training to be undertaken shall be of standard approved by the LSCB.

Senior pupils who hold positions of responsibility over other pupils will be briefed on appropriate action to take should they receive any allegations of abuse.

16. Whistleblowing

All staff are required to report to the Designated Staff Member any concern or allegations about school practices or the behaviour of colleagues which are likely to put pupils at risk of abuse or other serious harm. There will be no retribution or disciplinary action taken against a member of staff for making such a report provided that it is done in good faith.

Procedures

17. Initial allegation or disclosure

A member of staff suspecting or hearing an allegation or disclosure of abuse:

- must listen carefully to the child and keep an open mind. Staff should not take a decision as to whether or not the abuse has taken place.
-
- must not ask the child leading questions, that is, a question which suggests its own answer (eg “was it your father?” or “did this take place on Tuesday when you were away?”)
- must reassure the child but not give a guarantee of absolute confidentiality, explaining that this will ensure his or her concern will be dealt with by a proper person; and above all to reassure the child and impart confidence that any improper conduct will not be allowed to continue and that the child is safe and that is the most important concern of all. The member(s) of staff should explain in the most reassuring way possible that he or she needs to pass the information to the Designated Staff Member who will ensure that the correct action is taken
- must keep a sufficient written record of the conversation. The record (see 20 below) should include the date, time and place of the conversation and the essence of what was said and done by whom and in whose presence. The record should be signed by the person making it and by the other staff member present and should use names, not initials. The record must be kept securely and handed to the Designated Staff Member as soon as is possible and preferably immediately after any meeting. These records, as with staff personnel records, are either to be kept under secure lock and key on premises; or off premises and only brought in for particular purposes. They must never be left where they can be accessed by any unauthorised personnel unless a Designated Staff Member is present throughout.

18. Preserving Evidence: All evidence (for example scribbled notes, mobile phones containing text messages, clothing, computers), must be safeguarded and preserved in the same manner as in 18 above.

19. Record

It is essential to make brief notes as soon as possible after the meeting. This may be possible in the meeting itself and should be verbatim not with later editing:

- Write up notes in full and include time, date, place, full names, signature.

- Describe observable behaviour e.g. was shaking, continued to cry, constantly moved around the room. (Do not interpret these features)
- Record the actual words spoken by the child wherever possible
- Make a final note clearly demarcated on the impression made on the record-keeper of those intangible elements, atmosphere, levels of anxiety etc . This is to be the only subjective part of the record and clearly marked as such

20. Reporting: All suspicions or allegations of abuse must be immediately reported to the Designated Staff Member, or if the suspicion or allegation involves one of the Designated Staff Members, then to the other or Senior Staff as laid down in para 8 above.

21. Action by the Designated Staff Member: The action to be taken will take into account:

- the local inter-agency procedures of the Isle of Wight Safeguarding Children Board, the Educational Welfare Service and the Police
- the nature and seriousness of the suspicion or disclosure. A disclosure or allegation involving a serious criminal offence will always be referred to the LCSB or the Police without further investigation within the School. The Designated Staff Member will in all cases have regard to the whether the issue of serious harm to the pupil or others arises. In such circumstances a referral will be made to the Local Authority Child Protection Officer.
- the wishes of the pupil who has made a disclosure or allegation, provided that the pupil is of sufficient understanding and maturity and properly informed. However, there may be times when the situation is so serious that decisions may need to be taken, after all appropriate consultation, that override a pupil's wishes
- the wishes of the complainant's parents, provided they have no interest which is in conflict with the pupil's best interests and that they are properly informed. Again, it may be necessary, after all appropriate consultation, to override parental wishes in some circumstances. If the Designated Staff Member is concerned that disclosing information to parents would put a child at risk, he or she will take further advice from the relevant professionals before making a decision to disclose
- duties of confidentiality, so far as applicable;
- the lawful rights and interests of the School community as a whole including its employees and its insurers
- if there is room for doubt as to whether a referral should be made, the Designated Staff Member may consult with the LCSB Child Protection

Co-ordinator or other appropriate professionals on a “no names” basis without identifying the family. However, as soon as sufficient concern exists that a child may be at risk of significant harm, a referral will be made without delay. If the initial referral is made by telephone, the Designated Staff Member will confirm the referral (and provide the evidence) in writing to the LCSB within 24 hours. If no response or acknowledgment is received within three working days, the Designated Staff Member will contact the LCSB again and as required until the matter is satisfactorily resolved.

22. Referral guidelines: A referral to the LCSB or Police will be made in accordance with the LCSB guidelines and procedures and will not normally be made where:

- the allegation or disclosure does not involve a serious criminal offence; and
- a referral would be contrary to the wishes of a pupil complainant who is of sufficient maturity and understanding and properly informed, and contrary also to the wishes of the complainant's parents; and
- the case is one that can be satisfactorily investigated and dealt with under the School's internal procedures, the parents being kept fully informed, as appropriate and full and proper records being kept

□ However, if during the course of the internal procedures, it appears that the situation is more serious, the Designated Staff Member will again consider whether a referral should be made in accordance with paragraph 22 above.

23. External agencies: Whether or not the School decides to refer a particular allegation or disclosure to the LCSB or the police, the parents and pupil will be informed in writing of their right to make their own complaint or referral to the LCSB or the Child Protection Unit of the Police and will be provided with contact names, addresses and telephone numbers, as appropriate, which will also be generally available in this policy (see para 31 below).

24. Monitoring of Low Level Child Protection Concerns in School

All concerns a teacher has regarding a child protection issue must be discussed with the Designated Staff Member (with the exception of concerns about a Designated Staff Member where the procedure outlined in para 8 applies).

Often there are insufficient grounds or evidence to suggest referral to an outside agency. But full and proper record-keeping will ensure that if evidence accumulates any pattern can be speedily identified. It must be stressed that the absence of clear evidence is not sufficient reason to ignore a concern. It may be that the Designated Staff Member will contact either the LCSB Child Protection Coordinator, the EWO or the CPU of the Police to seek clarification on what action should be taken.

25. Allegations Against Staff Members

The School adopts procedures for dealing with allegations against staff (and volunteers who work with children) that aim to strike a balance between the need to protect children from abuse and the need to protect staff and volunteers from false or unfounded allegations. These procedures follow the guidance in Chapter 5 of Safeguarding Children and Safer Recruitment in Education (DCSF). Suspension will not necessarily be an automatic response to an allegation. Full consideration will be given to all the options. No action will be taken without first consulting the Local Authority Child Protection officer.

Where an allegation is made against a Designated Staff Member (DSM), the matter should be reported immediately to the other DSM and the Head of Senior School and Head of Sixth Form of the Executive Management and the Local Authority Child Protection officer should be contacted immediately.

26. Training

All staff are to be supplied with a copy of this Child Protection Policy, and it is to be read at each staff meeting at start of each term. All staff will attend Child Protection Training on a rota basis either on or off premises at minimum 3 yearly intervals. Designated Staff Members are to attend full training courses at minimum every 2 years. Detailed guidance derived from these training courses is to be given to staff to ensure that their behaviour and actions do not place pupils or themselves at risk of harm, or of allegations of harm to a pupil, in particular in regards to any form of physical restraint.

If the School ceases to use the services of a member of staff or a volunteer because they are unsuitable to work with children, a compromise agreement will not be used and there will be a prompt and detailed report to the Independent Safeguarding Authority. Any such incidents will be followed by a review of the Safeguarding procedures within the School, with a report being presented to the Executive Management without delay.

27. Reporting to the Independent Safeguarding Authority

The School will ensure that where it ceases to use the services of any person (whether employed, contracted, a volunteer or student) because that person was considered unsuitable to work with children, a prompt and detailed report is made to the Independent Safeguarding Authority (ISA) within one month of the person leaving the School and that full co-operation is extended to the ISA.

28. Reporting to Ofsted

The School will inform Ofsted of any allegations of serious harm or abuse by any person living, working or looking after children on the premises of the School (whether that allegation relates to harm or abuse committed on the premises or elsewhere), or any other abuse which is alleged to have taken place on the premises and of the action taken in respect of those allegations. The School will inform Ofsted of these allegations as soon as reasonably practicable but in any event within 14 days of the allegations being made.

28. Annual Review

This policy and its operation is also to be reviewed every year prior to the start of the autumn term, is to be made available on the school website and to parents, and is to be available in the school office and in the First Aid Room and on demand. The contact details contained in para 31 below are also to be posted on the school notice board at all times.

29. Allegations against pupils: A case involving an allegation or disclosure of abuse by a pupil will be referred to the Local Authority Child Protection officer.

The School will take reasonable action to ensure the safety and welfare of all pupils involved including the pupil or pupils accused of abuse. If it is necessary for a pupil to be interviewed by the police in relation to allegations of abuse, the School will ensure that, subject to the advice of the LCSB, parents are informed as soon as possible and that the pupil is supported during the interview by an appropriate adult.

30. Suspected harm from outside the School: A member of staff who suspects that a pupil is suffering harm from outside the School should seek information from the child with tact and sympathy using "open" and not leading questions, but should immediately if not prior to this inform and consult with the schools DSMs.

The procedure to follow is as para 18 and following above.

Parents will normally be kept informed as appropriate of any action to be taken under these procedures. However, there may be circumstances when the Designated Staff Members will need to consult the LCSB before discussing details with parents.

31. Secure School Premises

The School will take all practicable steps to ensure that School premises are as secure as circumstances permit.

The School keeps a Visitors Book at Reception. All visitors must sign in on arrival and sign out on departure and are escorted whilst on School premises by a member of staff or appropriately vetted volunteer. All visitors will be given a name badge with the title 'Visitor' which must be clearly displayed and worn at all times whilst on the School premises.

32. Monitoring

- a) The Designated Staff Members will monitor the operation of this policy and its procedures each year and the efficiency with which the duties have been discharged and make report to the Executive Management before the start of the Autumn term who will assess how the duties under the Safeguarding Children obligations have been discharged
- b) The Principal (also a DSM) will independently make an assessment of the policy"s operation and consult with the Executive Management
- c) In the event of any serious allegation or disclosure of abuse and above all in the event of any referral to an external agency, an immediate review will be set in hand as in para a) above of the Child Protection procedures and their effectiveness
- d) Any deficiencies or weaknesses in regard to Child Protection arrangements are to be remedied without delay and have priority over all other issues excepting Child Protection and Welfare itself.

33. Essential Information

Designated Staff Member for Child Protection:

Mr Edmund Matyjaszek, Principal

Designated Junior Staff Member and Deputy DSM

Mrs Marie Bartlett, Head of Junior School

01983 861222

Other staff with Child Protection training (to be refreshed immediately training of DSMs is complete w/b January 11th)

Emma Dale
Christine Cooney

31. Agencies:

OFSTED

(Office for Standards in Education-inspects and reports on schools)

Royal Exchange Buildings, St Ann"s Square, Manchester, M2 7LA

Tel. 08456 404040 (Children"s Services) enquiries@ofsted.gov.uk

Independent Safeguarding Authority (ISA)

(Vetting & Barring Scheme for those working with children)

PO Box 181
Darlington
DL1 9FA

Tel. 0300 123 1111 info@vbs-info.org.uk

Isle of Wight Local Safeguarding Children Board (Child Protection Service):

Directorate for Children and Young People

Children Service"s Centre

Atkinson Drive

Newport

Isle of Wight PO30 2LS

01983 525790

Open Mon-Thurs: 8.30am-5.00pm; Friday 8.30am-4.30pm

Lisa Lewis, Child Protection Co-ordinator 525790

Kate Freeman, Principal Officer Quality Assurance & Information 823455

Isle of Wight Education Welfare Officers (EWOs):

(school enrolment, attendance, exclusions)

Directorate for Children and Young People

Thompson House

Sandy Lane

Newport

Isle of Wight PO30 3ED

01983 533523

Open Mon-Thurs: 8.30am-5.00pm; Friday 8.30am-4.30pm

Mark Rodwell Senior Education Welfare Officer 525790

Karen Potheary Senior Education Welfare Officer (Child Protection) 525790

Anti-Bullying Text Line 07976 009494 Freephone 0800 0286464

Hampshire & Isle of Wight Police Child Protection Unit:

Cowes Police Station

Birmingham Road

Cowes

Isle of Wight PO31 7BH

0845 045 45 45

Contact : Duty Officer

Open Mon-Fri: 10am-12.30pm; 4.30pm-6.00pm

NSPCC:

42, Curtain Road,

London, EC2A 2NH Tel: 0808 800 5000

Childline: Tel: 0800 1111

St Mary's Hospital:

Parkhurst Road

Newport

Isle of Wight PO30 5TG Tel: 01983 524081

Authorised by the Principal & Proprietor E J Matyjaszek BA (Oxon)

Effective date of the this policy

January 1st 2010 (reviewed and renewed each year)

Circulation Executive Management; all Staff; Volunteers; PSA (Parents" Association) Committee; website; First Aid Room; School office; Parents on request

Legislation

Section 157 of the Education Act 2002 & the Education (Independent Schools Standards) (England) Regulations 2003

- requiring proprietors of independent schools to have arrangements to safeguard and promote the welfare of children who are pupils at the school
- DCFS guidance *Safeguarding Children and Safer Recruitment in Education* (04217-2006BKT-EN) and amendments/updates as issued